

MINUTES OF THE GEORGETOWN SILVER PLUME JOINT WASTEWATER TREATMENT
COMMISSION

December 16, 2010

MEMBERS PRESENT; Tom Bennhoff, Earl Ballard, and Jeff Best. Also present were Tom Hale, John Curtis and Mary Simms from the Town of Georgetown. Clay Brown from DOLA was present.

The meeting minutes of December 8th were not received by the Commission so they were not acted upon.

IGA Revision: Tom B. passed out a version of the IGA with comments from both attorneys. The Commission reviewed the draft and made the following recommendations;

- 1) Section III A.: change the word fund to Wastewater Treatment Plant Fund.
- 2) Section III B. Add a new "B" to include tap fees, change the rest of the lettering of paragraphs accordingly. The New "B" to say that the of tap/plant investment/developer fee collected by either town will be split as follows; 50% of the tap/plant investment/developer fee will be credited to the long term capital reserve fund for the wastewater treatment plant and 50% of the tap/plant investment/developer fee will be retained by town of origin for collection system improvements.
- 3) Section E. 1: Left the language on financial policies as written.
- 4) Section E. 1. a. 2: Take out the word non-regular.
- 5) Upon review it was agreed that the role of Georgetown as fiscal agent was not clear. Clay will draft a new section on fiscal agent and process
- 6) Section VIII appears to have outdated language and is problematic. Both attorneys need to agree on new language. In the draft for the joint meeting it was decided that the Commission will go with Barbara Greens language on termination. It can be changed later.

Clay will make the changes as stated above to the draft IGA including the changes agreed to by the attorneys. He will email the revised draft and send to everyone and attorneys (Georgetown Attorney Kathleen Kelly and Silver Plume Attorney Barbara Green)

EQR conversion update: Jarrod did not get the information he needed for this meeting. In Georgetown's case there is still a technical issue of exporting the files. Jarrod tried to export the files but it is not working. Jarrod still needs additional Silver Plume account information. Jarrod talked to the Commission via telephone about the problems. Mary is going to work on the problem some more to try to solve the problem. The Commission decided that if all the data could be sent to Jarrod by Monday December 20th then the Commission would meet on Tuesday December 21, 2010 at 11:00 am. If Jarrod can't get the information the Commission will cancel the joint meeting scheduled for January 5, 2011.

Presentation for the January 5th joint board meeting: Clay distributed a draft agenda for discussion. The Commission made some suggested changes. Clay will revise the agenda. Some advance reading material will be prepared. Tom Hale suggested that the town logos for each town should be placed on the agenda. Clay will do so if each town sends their logo to him. Each town will distribute the material to their respective board members.

Other Business:

Tom B reported that Jodi has discovered that the Devils Gate Station has not been paying Silver Plume anything for waste water services.

After the IGA is approved, each town will amend their ordinances to allow the EQR and or rates to be set by resolution in order to implement the new rate system and financial policies.

Summary of future agendas and tasks:

- ASAP get data of existing tap charges for both towns to Jarrod by Monday December 20th. Also Jarrod needs a cost to operate the collection systems of both towns. Jarrod can then complete the data set. He will email the spreadsheets to everyone before the next meeting.
- December 21st: Review rates generated by EQR system and review assignment of EQR values.
- January 5th, 2011 there will be a meeting between the Joint Commission representatives and both town boards.

The next meeting is December 21st at 11:00 am at the Georgetown Town Hall.

The meeting adjourned at 3:30 pm.