

Town of Georgetown
Parks and Recreation Commission
September 1, 2005

Meeting Minutes

CALL TO ORDER

The Georgetown Parks and Recreation Commission held its regular monthly meeting on September 1, 2005 in the Star Hook and Ladder Building. Vice Chairman Shirley Shimon called the meeting to order at 7:04 p.m.

ROLL CALL

Answering the roll were Shirley Shimon, Elaine Dunn, Elaine McWain, Robert Hodge and Peter Werlin. Doug Martin was absent. Also in attendance was Town Clerk Merinel Williams.

AGENDA APPROVAL

The Commission agreed to add discussion of sponsoring a Christmas decorating contest and consideration of an invoice from Lam Tree Service to the agenda. Mr. Hodge moved to approve the agenda as amended. Ms. Dunn seconded and the motion was adopted by unanimous vote.

AUDIENCE BUSINESS

Ms. Shimon introduced Kathy Fiebig to the Commission. Ms. Fiebig has applied to the Board of Selectmen for appointment to become a member of the Commission.

NEW/UNFINISHED BUSINESS

Report from parks employee Joyce Ellingson

Parks employee Joyce Ellingson reported that no major problems were encountered during her maintenance work in the parks this summer, and she indicated a desire to return to the job next summer. Mr. Werlin confirmed that he and Mr. Hodge will be replacing the flagstone on the east side of City Park that was removed for the Foster's Place construction within the next two weeks.

Ms. Ellingson listed her recommendations for next summer as follows: (1) plant flowers around the directional signs at 11th and Argentine Street to improve their appearance, (2) plant wildflowers between the Rose Street curb and City Park fence if a sidewalk is not going to be installed soon, (3) install a tarp and wood chips under the swings and Triangle Park to improve safety, (4) touchup paint the gazebo in City Park, especially the green paint, (5) paint at least the tops of the 6th Street trash containers, (6) install locks on the hanging planters as eight planters were stolen this summer, and (7) provide one more of the stand up "reserved" signs for City Park.

Before her work is done for the year, Ms. Ellingson will fertilize City Park and Triangle Park, will finish removing tree suckers in City Park, and will store the hoses in Old Missouri. The Commission complimented and thanked Ms. Ellingson for the good work she did for the Town this summer.

Public Hearing - proposed rules for Skateboard Park

Ms. Shimon opened the public hearing and the Commission discussed possible rules for skateboard park, including hours of operation and possibly requiring users to wear helmets. Discussion broadened to a review of the current condition of the park and its equipment, which is reported to be poor, and whether it is desirable to continue to maintain a skateboard park. The Commission would like to ascertain the desires of users or potential users of the park regarding its future before making a decision on any proposed rules.

Mr. Hodge moved to table this item until the next meeting and ask town staff to advertise for more public participation at that meeting. Mr. Werlin seconded and the motion was adopted by unanimous vote.

2006 budget and capital planning

Town Administrator Chuck Stearns was present for the discussion. The Commission and Mr. Stearns reviewed each budget line item and decided upon a budget request. Mr. Stearns confirmed that he will provide a narrative indicating the intended use of each budget line item. Significant issues discussed included: (1) 18 weeks of work for the summer employee at a starting pay of \$9.10 per hour, (2) inclusion of funding for both purchase of new trees and maintenance of existing trees, (3) rental of additional sanitation facilities for the 4th of July in City Park, including a hand washing station, (4) an increase in event supplies to fund purchase of some games for next summer's game nights project, and (5) the need for the Commission to develop a long-range capital improvement plan. In response to a question from Mr. Stearns, Ms. Shimon indicated that the Commission would like to review, at its October meeting, any budget cuts that the Administrator may find necessary to comply with the legal requirement that he present a draft balanced budget to the Selectmen.

Draft Clear Creek Geenway Plan

Mr. Stearns explained that the comment period for the draft Clear Creek County Open Space Commission's greenway plan expires on October 5. Commission members can comment as individuals, and/or the Commission can offer comments as a group.

2006 budget request to Clear Creek Metropolitan Recreation District (CCMRD)

Ms. Shimon explained that the Commission has received a letter from the CCMRD asking if Georgetown wishes to submit a budget request for 2006. Following a lengthy discussion, the Commission agreed to submit the following items in descending priority order to the CCMRD for the 2006 budget:

1. Repair of retaining wall at ball field at an estimated cost of \$4,000.
2. Repair of fencing at the tennis court.
3. Purchase of a net for the tennis court.
4. Staging by the CCMRD of a concert in City Park.

Ms. Fiebig volunteered to compose the letter to the CCMRD requesting consideration of these items, and to make a budget presentation to the District if necessary. In addition to requesting the items listed above, she will confirm that the Commission expects that the District will continue to perform weed control and aeration for the ball field twice per year as they have in the past.

Town representation at CPRA Annual Conference and Trade Show in Grand Junction

Ms. Shimon explained that she may not be able to attend the conference as previously planned. Mr. Werlin indicated that he may be able to attend for one day if it turns out that Ms. Shimon is not able to attend.

September 27 meeting with Board of Selectmen

Ms. Shimon reminded the Commission of its appointment to meet with the Board of Selectmen on September 27. Ms. McWain stated that the most effective presentation to the Board would be one which focuses on priority issues.

Christmas decorating contest

It has been suggested that the Commission resurrect the home Christmas decorating contest that the Commission sponsored several years ago. The Commission members expressed interest in taking on the project, and directed that this be an item on next month's meeting agenda.

Lam Tree Service invoice

Ms. Williams explained that Lam Tree Service invoiced the deep root watering and fertilizing for trees at City Park at \$1,100 while the Commission had approved \$925 for this project. Mr. Werlin explained that when Lam was working on the trees in City Park he thought that the large tree in Strousse Park also needed this treatment, that because the company was already in Georgetown the cost would not be too high to add another tree, and so he told them to perform the service for the Strousse Park tree as an addition to the City Park purchase order. Mr. Werlin moved to approve the additional \$175 for deep root watering and fertilizing the tree in Strousse Park. Ms. McWain seconded and the motion was adopted by unanimous vote.

Mr. Werlin proposed that the Commission also approve \$615 for Lam Tree Service to trim the trees around the ballpark in the fall, however the Commission wasn't sure if there were sufficient funds in the budget for this expense. Mr. Werlin moved to approve \$615 for Lam Tree Service to trim the trees around the ballpark subject to confirmation by the Treasurer and Administrator that funds are available in the budget for this purpose. Ms. McWain seconded and the motion was adopted by unanimous vote.

Approval of minutes

Mr. Hodge moved to approve the minutes of the August 4, 2005 meeting as presented. Mr. Werlin seconded and the motion was adopted by unanimous vote.

ADJOURNMENT

At 9:21 p.m. Ms. McWain moved, Mr. Werlin seconded and it was unanimously voted to adjourn the meeting.

APPROVED:

Shirley Shimon, Vice Chairman

Merinel Williams, Town Clerk