

Town of Georgetown
Parks and Recreation Commission
March 17, 2005

Meeting Minutes

CALL TO ORDER

The Georgetown Parks and Recreation Commission held its regular monthly meeting on March 17, 2005 in the Star Hook and Ladder Building. Chairman Coralue Anderson called the meeting to order at 7:07 p.m.

ROLL CALL

Answering the roll were Coralue Anderson, Elaine Dunn, Shirley Shimon, Pete Werlin, Elaine McWain and Doug Martin. Also in attendance was deputy recording secretary/Treasurer Mary Sims.

AGENDA APPROVAL

The Commission agreed to add an agenda item to discuss work needed at the lake and skate park and by consensus approved the agenda as amended.

AUDIENCE BUSINESS

None.

NEW/OLD BUSINESS

Discuss concept of leasing the warming hut to a concessionaire

Town Administrator Chuck Stearns reported on this item. He stated that the Town would like to reopen the restrooms at the warming hut this summer. He has obtained several sample lease agreements that could be modified for the Town's use. If a lessee was found, Mr. Stearns stated that they would be responsible for the cleaning and maintenance of the restrooms. He also acknowledged that the Board of Selectmen had expressed that they thought the leasing of the warming hut was a good idea.

It was the consensus of the Commission that the idea should be pursued with Mr. Stearns to bring proposals back to the Parks and Recreation Commission for its review.

Review job description for summer parks employee

The following items were discussed and agreed upon by the Commission relating to the summer parks employee position:

The employee would work from May 15th through September 15th.

Maintenance of the flowerbeds would be removed as a responsibility.

Shirley Shimon would show the new employee around to explain his/her duties.

Shirley Shimon would be present at all the interviews.

The posting for the open position would take place from March 30th through April 13th.

The Commission also reviewed the current job description for the position and recommended changes.

Proposal that the Commission sponsor and fund (\$300-\$400) Tuesday evening family game nights this summer.

Pete Werlin explained his idea for the Tuesday evening family game nights. He would like the Parks and Recreation Commission to purchase various games (i.e. volleyball, crochet, bocce ball) for families to use in the park and ball field on Tuesday nights from 6:00p.m. To 8:00p.m. He suggested that these items could be stored in the Old Missouri Fire House.

The Commission had several suggestions to add, the possibility of the donation of the games and a possible grant from the Clear Creek Metropolitan Recreation District.

Mr. Werlin will check with Town Administrator Chuck Steans regarding the feasibility and liability issues.

Arrangements for Clean-up Day

The Commission decided that Clean-up day would be on Saturday, May 21st from 8:30a.m. to 1:00p.m. The rain /snow date will be June 4th.

Ms. Shimon will check with Trailhead Wilderness School to see if some of the students can camp out at the site again this year to discourage household dumping. Ms. Anderson and Ms. McWain will go to the school to encourage the children to participate. Kneisel and Anderson will again this year offer rewards for the children for how much trash they collect. As in years past coffee, donuts and drinks will be served.

Hanging flower baskets for this summer

Ms. Anderson reported that Kneisel and Anderson would order the hanging flower baskets again this year. The cost of the baskets are \$32-\$33 each. She also reported that the baskets are reused each year. They will be hung after Memorial Day weekend due to unpredictable weather at that time of year. It was noted that there was a theft of two baskets last year.

Request from Empire for old playground equipment

Mr. Martin and Ms. Shimon reported that they checked the old playground equipment that was taken out of City Park and that the baby swings were in good condition and salvageable. Their suggestion was to replace the swings at Triangle Park with the old City Park swings and the Commission agreed. Mr. Werlin suggested that they wait until spring to let the Town of Empire know what their plans are. Mr. Martin and Mr. Werlin will check the rest of the equipment and organize the salvage. The Town of Empire will be notified by June 1st.

Clear Creek Metropolitan Recreation District Task Force Report

Ms. Dunn reported that CCMRD has distributed opinion polls to all areas within the district. She noted that one of the suggestions on the poll was a van for group outings, which she felt was a much needed service. The opinion polls are due in on March 25th at which time the information will be compiled and then presented to the CCMRD on April 12th.

Foster's Place budget and project status

Mr. Werlin reported that there has been a small amount of vandalism in the playground since its opening. They are planning a large event at the end of this summer to stain and repair the structure. This event would include a picnic. The reproduction benches will be completed this spring. Mr. Werlin also noted he still needs to bring the company a bench to reproduce. He reported that the old tires at the north end of the park would be taken away this week. He also expressed the need for playground/park rules to be posted this spring. Mr. Werlin will contact the Town Administrator and Town Attorney regarding the rules.

Cost of deep root water equipment

Mr. Werlin reported that he did not have an update on this item but would have the information at the next regular meeting.

Repairs needed at the lake and skate park

Ms. Shimon reported that Check Stearns, Town Administrator, has been given a list of items at the lake needing attention. These include the restringing and straightening of the parking cables, grading, and the removal or repair of the snow fence at the north side. She also noted that City Park needs the fence repaired on the west side and Triangle Park needs the playground structure replaced or rebuilt.

Mr. Martin reported on the condition of the skate park. He noted that there is equipment there but he is unsure if any is missing. He will contact Dustin Schaefer for an inventory of equipment. He also noted that the fence is in need of repair.

Other business

Ms. Shimon will update the Commission on adopt a garden at the next meeting.

The Road & Bridge Department needs to be reminded that starting May 1st there will be increased usage in City Park due to end of school picnics. The trash will need to be checked and emptied frequently.

Mr. Werlin will have a City Park Phase II update at the next regular meeting.

Elect Vice Chairman

Shirley Shimon nominated Elaine Dunn for Vice Chairman. Ms. Dunn stated she would have to decline.

Elaine Dunn nominated Shirley Shimon, Doug Martin seconded and the motion was adopted by unanimous vote.

APPROVAL OF MINUTES

Not done.

ADJOURNMENT

At 8:40 p.m. Shirley Shimon moved, Pete Werlin seconded and it was unanimously voted to adjourn the meeting.

APPROVED:

Vice Chairman

Deputy Recording Secretary / Treasurer