

GEORGETOWN PLANNING COMMISSION

Meeting Minutes

Wednesday, January 9, 2008

CALL TO ORDER

The Georgetown Planning Commission held a regular meeting on Wednesday, January 9, 2008 in the Georgetown Town Hall, 404 6th Street. Chairperson Sarah Kaminski called the meeting to order at 7:00 p.m.

ROLL CALL

Answering the roll were Chairperson Sarah Kaminski, Vice Chairperson Paul Nisler, and Commissioners Susan Romeo, Malcolm Schaefer and Greg Sterett. Alternate Member Kerry Ann McHugh arrived at 7:04 p.m. Also in attendance was Recording Secretary/Town Clerk Merinel Williams.

AGENDA APPROVAL

Mr. Schaefer requested that discussion of the request from the Police Judge and Police Judge *pro tem* to meet with the Commission to discuss the letter sent by the Commission to the Selectmen be added to the agenda. Ms. Kaminski requested that confirmation of member attendance at the Commission's February meetings be added to the agenda. Mr. Schaefer moved to approve the agenda as amended. Ms. Romeo seconded and the motion was adopted by unanimous vote.

AUDIENCE BUSINESS – None.

NEW AND UNFINISHED BUSINESS

Develop scope of services for intern for traffic/parking study

The Commissioners each reported his/her draft traffic/parking study scope of services for the items assigned at the last meeting. They also reviewed the scope of services that Town Administrator Chuck Stearns submitted for the project, noting that Mr. Stearns was required to submit a scope of services for a deadline that has passed and that document can be augmented by the Commission.

Ms. Kaminski will collate the members' drafts into a single document for review at the Commission's January 23 meeting.

Adopt 2008 goals and projects list

Ms. Romeo suggested adding an item to the 2008 draft goals to improve the Commission's interaction with the Board of Selectmen. Mr. Nisler moved to adopt the 2008 goals as amended with the understanding that they are subject to change if circumstances warrant later in the year. Ms. Romeo seconded and the motion was adopted by unanimous vote.

Discuss request from the Police Judge and Police Judge *pro tem* to meet with the Commission to discuss the letter sent by the Commission to the Selectmen

The Commission reviewed a request from Police Judge Tom Bennhoff that he and Police Judge *pro tem* Ernest Dunn be placed on the Commission's January 23 agenda to discuss the issues raised in the Commission's letter to the Board of Selectmen.

The Commissioners determined that their preference is to address this agenda item when all members can be present, which will not be the case on January 23, but will be the case for the February 13 meeting. Ms. Kaminski noted that there are already several other items on the February meeting agenda. Mr. Schaefer moved to change the beginning time of the February 13 Planning Commission meeting to 6:30 p.m. to accommodate the scheduled agenda items, and to request that Police Judge Bennhoff and Police Judge *pro tem* Dunn be invited to attend that meeting. Ms. Romeo seconded and the motion was adopted by unanimous vote.

Confirm member attendance at February Commission meetings

Ms. Kaminski polled the Commissioners regarding their anticipated attendance at the Commission's February meetings.

Minutes of the November 28 and December 12, 2007 meetings

Mr. Nisler moved to adopt the minutes of the November 28 and December 12, 2007 meetings as written. Ms. Romeo seconded and the motion was adopted by unanimous vote.

ADJOURNMENT

Ms. Kaminski adjourned the meeting at 7:57 p.m.

Sarah Kaminski, Chairperson

Merinel Williams, Town Clerk