

## **GEORGETOWN PLANNING COMMISSION**

Meeting Minutes

Wednesday, March 9, 2005

### CALL TO ORDER

The Georgetown Planning Commission held its regularly scheduled meeting on Wednesday, March 9, 2005 in the Star Hook and Ladder Building. Chairman Sarah Kaminski called the meeting to order at 7:00 p.m.

### ROLL CALL

Answering the roll were Chairman Sarah Kaminski, and Commissioners Paul Nisler, Malcolm Schaefer and Cynthia Skeen. Also in attendance was Recording Secretary/Town Clerk Merinel Williams.

### AGENDA APPROVAL

Ms. Kaminski proposed to add a review of the Commission's March and April meeting schedule to the agenda. Mr. Schaefer moved to approve the agenda as amended. Mr. Nisler seconded and the motion was adopted by unanimous vote.

### AUDIENCE BUSINESS

None.

### OLD AND UNFINISHED BUSINESS

#### **1) Discussion for Junk Code Enforcement recommendations to the Town Marshal and Board of Selectmen**

Ms. Kaminski summarized last month's work session with Marshal Weidler regarding junk code enforcement, noting that there was consensus for a positive approach to the project. Ms. Kaminski will draft the recommendations agreed upon tonight and present them to the Marshal, who will then submit them as joint recommendations to the Board of Selectmen.

The Commission discussed concepts and components that could potentially be included in a town-wide clean up program, including:

Semi-annual community events focused on clean-up, these to be separate from the current spring clean-up event in that they would remove private, not public trash  
A community kick-off potluck event in City Park  
Consolidation of junk vehicles and other kinds of junk in a central location to facilitate removal  
A multi-faceted public education program to advertise and promote the program to residents and property owners, including posting regulations on the post office bulletin board, channel 3 advertising, email advertising, etc.  
Testimonials from reformed junkers

**2) Consideration of request from Promotions Commission to appoint a Planning Commission member to the Sign Code Subcommittee**

Ms. Kaminski explained that she has been contacted by Joni Hargitt of the Promotions Commission regarding a new committee that is being formed to review and make recommendations to the Selectmen for changes to the Town's sign code. It is requested that the Planning Commission appoint one of its members to sit on this committee.

Ms. Skeen requested further information regarding the purpose of the committee and if this work is being undertaken at the request of the Selectmen. Ms. Kaminski stated that she will obtain further information and report back to the Commission at its next meeting. Mr. Nisler stated that he may be interested in serving on the committee depending on the outcome of Ms. Kaminski's research.

**3) Greenway Master Plan Update**

Ms. Kaminski reported that the greenway project committee presented its work to the County Planning Commission on February 16, and it was well received. Ms. Kaminski presented the portion of the program describing how the county's greenway plan will connect to Georgetown's plans, particularly the Gateway Master Plan. There are two more public comment meetings planned for this month. Ms. Kaminski encouraged Commission members to attend.

**4) Future meeting schedule and agendas**

It was determined that the Commission will not have a quorum for the March 23 meeting, and therefore that meeting was cancelled.

The April 13 meeting agenda will be a discussion with the Town Administrator regarding a proposed land trade between the Town and Kent Sterett, and a discussion regarding lighting standards. The April 27 meeting agenda will be a work session focused on an internal review of the Gateway Mixed Use zoning district to increase the Commission's familiarity with it in advance of any major development proposal.

APPROVAL OF MINUTES

Mr. Schaefer moved to approve the minutes of the January 12, 2005 meeting as presented. Mr. Nisler provided a second and the motion was adopted by unanimous vote.

ADJOURNMENT

At 7:53 p.m. Mr. Nisler moved, Ms. Skeen seconded, and it was unanimously voted to adjourn the meeting.

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Sarah Kaminski, Chairman

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Merinel Williams, Town Clerk